Our Ref: 22001

Direct Email: info@jplegal.co.uk

Date: 15 October 2025

Mr I Sore

The Rocks, Plump Hill  
Mitcheldean  
Gloucestershire  
GL17 0HF

Dear Ian

**Your court case**

**​**

I write further to your attendance at [name of police station] Police Station on xx when you were represented by [me][name of colleague].

As you know you were interviewed in relation to an offence of [set out nature of offence and any relevant information about the offence].

Our work is governed by this letter and our standard terms and conditions – current version is enclosed.

# BAIL TO RETURN

The police needed to make further enquiries before making a final decision as to what action, if any, should be taken against you. You have therefore been bailed from the police station to return on [date] at [time].

I must advise you that you are under a legal duty to return to the police station at that time and date. If you do not attend or are late then you will be committing a separate criminal offence for which you could be fined or imprisoned. Additionally, if you are convicted of an offence of failing to attend or failing to return to the police station as required, it will have an impact of future decisions as to bail by both the police and the courts.

I have noted the time and date of your return in our diary and will ensure that a representative from this firm attends to represent you.

If there is any change in the time and date notified to us by the police we will of course let you know.

or

# RELEASED UNDER INVESTIGATION

The police have determined that they are not as yet in a position to finalise the investigation, as there are outstanding enquiries to be made.

As a result, you have been ‘Released Under Investigation’, meaning that those enquiries will be undertaken, and that you will be notified of any decision made, at some point in the future.

I would ask that you contact us further once any decision has been communicated to you by the police.

I must advise that it can take a number of months before the Police are in a position to finalise a case however.

or

**CAUTION**

The police following your admission in interview dealt with you by way of a police caution.

or

**NFA**

The police following your interview decided to take no further action against you in relation to this allegation.

Please note – should further evidence come to light then the police may look to further interview you in respect of this matter.

# Responsibility

I will be the Solicitor here who has overall responsibility on behalf of JP Legal Ltd for you as our client and for this matter. Olivia Bench, who is an Administration apprentice, will also be assisting me on the matter. Please feel free to contact any of us, at any time.

# TYPE OF FUNDING

Representation in the police station is automatically covered by the Police Station Advice and Assistance scheme and you do not have to pay us any money.

# CONCLUSION

If you are concerned that any of the above information is not correct, please contact me as soon as possible.

Yours sincerely,

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Jason Patel, Solicitor Advocate, Managing Director

JP Legal Ltd